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| **Job title** | *SMT Operator* |
| **Reports to** | *Production Manager* |

**Job purpose**

Controls the day-to-day operation of the automated assembly line. Follows production schedules and operations manuals. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks and works under direct supervision.

**Duties and responsibilities**

* Setting up and operating automated assembly equipment in a fast-paced electronics assembly environment
* Troubleshooting equipment and processes to solve defect problems and improve efficiency
* Operating stencil printing equipment
* Operating reflow ovens
* Hand placing parts when required
* Perform other related duties as assigned
* Requires flexibility and understanding that all staff may be required to perform duties outside their normal area of expertise to meet the mission and goals of the Company

**Qualifications**

* High school diploma
* College diploma or university degree preferably in a technical field considered an asset
* Experience in running SMT machines
* Mechanically minded
* Excellent computer skills
* Prefer at least 1 year of experience operating pick and place equipment
* Strong problem solving/logic skills
* Familiarity with IPC-A-610, *Acceptability of Electronic Assemblies*
* Must be able to read, understand and interpret written and/or verbal instructions and have good communication skills in English
* Ability to deal with changing priorities on a daily basis
* Prefer at least 3 years experience in an electronics assembly environment

**Working conditions**

* Shift work including days or evenings as required
* Moderate exposure to machinery and chemical risks is anticipated

**Physical requirements**

* Long periods of standing in place
* Lifting of a minimum of 15 lbs. is required. Lifting is generally at or below 30 lbs. without significant repetitions.

**Direct reports**

None.

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| **Approved by:** |  |
| **Date approved:** |  |
| **Reviewed:** |  |